

## Roanoke Shores Board of Directors Meeting Minutes

September 25, 2025

Owners present: Bobby Grubbs (304), Kim Payne (302), Rich Hess (104), and manager Staton Martin

All Board Members were present.

Meeting was called to order by President Hess @ 5:00 PMEST

Agenda: Slider window project price and schedule and review of the water line repair costs

President Hess and Staton Martin presented the status of the slider installation, and the Insurance required repair of the water lines in the attic. The sliders have been purchased and will be stored in the water shed. Window installation will need to be put on hold due to the water line repair for \$21K paid by the association. The window contractor's quote was \$24K for installation and removal of old sliders. The water line repair should be completed by the end of September, and the sliders can be installed starting mid-October. Rich Hess and Staton Martin will create and send a letter to all owners to inform them of the new plan. Bobby Grubbs moved, and Kim Payne seconded a motion to accept the window installers quote to install the sliders this fall, and put the window install on hold pending any owner's objection. Motion carried.

Meeting was adjourned by President Hess @ 5:14PMEST

Respectfully submitted by Kim Payne, Secretary, Roanoke Shore HOA.